

CBC TM Youth Leadership Program - Master Schedule

Time	Week 1 (6/20)	Week 2 (6/27)	Week 3 (7/11)	Week 4 (7/18)	Week 5 (7/25)	Notes
8:45	"Opening Ceremony" (8:30 AM - 9:00 AM)	Prepare Room	Prepare Room (Coach Breanna off and David to Sub)	Prepare Room	Prepare Room	Set up U shape seating; put out Award Ballots, Award Ribbons, Time Cards, Stop Watch; distribute Meeting Agendas.
9:00	Prepare Room, Start Class: <i>Welcome!</i>	Start Class: <i>Introduce Focus</i>	Start Class: <i>Introduce Focus</i>	Start Class: <i>Introduce Focus</i>	Start Class: <i>Welcome Parents!</i>	<i>Explain TM Principles: ESO, SSR, MRS, OOPS, 4Ps; NO chitchating, NO cell phone playing! SSR: Short & Sweet & Relevant; MRS: Mutually Respect & Support</i>
9:10	Do "Get to Know Your Partner" Exercise	Start TM Club Meeting: 5 SPs, 5 WE + 5 SEs, 5 TT SPs - (5 +1+3 +2 mins) * 5 = 55 mins	Start TM Club Meeting: 5 SPs, 5 WE + 5 SEs, 5 TT SPs - (5 +1+3 +2 mins) * 5 = 55 mins	Start TM Club Meeting: 5 SPs, 5 WE + 5 SEs, 5 TT SPs - (5 +1+3 +2 mins) * 5 = 55 mins	Start "Grand Review" Meeting: 15 SPs - 5 mins * 15 = 75 mins	<i>ESO, ESO, ESO! (ESO= Equal Speaking Opportunity) * All students will give TWO planned speeches!</i>
9:20	Present your Partner* (2 mins * 15 = 30 mins)					<i>*Deliver the FIRST speech! OOPS: Only One Person Speaks!</i>
9:50	Break	Break	Break	Break	Break	<i>Back on time!</i>
10:00	Do Self-Evaluation*	Continued	Continued	Continued	Continued	<i>*Set each student's baseline. Know expectations.</i>
10:30	Conduct Club Officers Election*				Select "Showcase" Speaker (1 per Classroom)	<i>*Explain Officers' duties; explain Parliamentary Procedure.</i>
10:50	Break	Break	Break	Break	Break	<i>Back on time!</i>
11:00	Conduct "Demo Meeting" (Combined Class) ⁽¹⁾ - Margaret Chan (DTM) 1 SP, 1 SE, 1+ TT (7+3+2 mins) = 12 mins	Guest Speech w/Focus - Sharad Nair (CC), 5-7 mins	Guest Speech w/Focus - David Sheen (CC), 5-7 mins	Guest Speech w/Focus - Amy Cho (CC), Alexis Bennett (CC), Mary Shambaugh (CC), 5-7 mins	Conduct "Showcase Meeting" (Combined Class) ⁽²⁾ - 3 SPs, 3 SEs, 3 TTs (5+3+2 mins) * 3 = 30 mins	<i>(1) Explain Meeting Agenda & Roles (2) Classroom III students lead "Showcase" Meeting</i>
11:45	Review Role List, Q&A	Review Role List, Q&A	Review Role List, Q&A	Review Role List, Q&A		<i>Ensure ESO!</i>
11:50	End Meeting	End Meeting	End Meeting	End Meeting	End Meeting	<i>Finish on time!</i>
12:00	End Class*	End Class*	End Class*	End Class*	"Graduation Ceremony" & Lunch (to 1 PM)	<i>*Let officers & students put rooms back to original state!</i>
12:00 - 12:30	New Club Officers Training*	N/A	N/A	N/A		<i>*Emphasize "Leadership by Example" & Quality Meeting</i>

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Focus	<i>Get Acquainted & Get Started</i>	<i>"Speech Organization"</i> (YLP P16)	<i>"Your Body Speaks"</i> (YLP P22)	<i>"Voice & Words"</i> (YLP P24)	<i>Parent Review, Student Feedback*</i>	<i>4Ps: Plan, Prepare, Practice, Punctual!</i> <i>*Conduct Student Survey</i>
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