

2018 CBC TM Youth Leadership Program Master Schedule

Time	Week 1 (6/16)	Week 2 (6/23)	Week 3 (6/30)	Week 4 (7/14)	Week 5 (7/21)	Notes/Rules
8:45	"Opening Ceremony" (8:30 AM - 9:00 AM)	Prepare Room	Prepare Room	Prepare Room	Prepare Room	Set up U-shape seating; Prepare for the meeting (distribute Meeting Agenda, Keep meeting supplies ready - Time Cards, Stop Watch Ballots, Ribbons)
9:00	Watch a sample Toastmaster meeting (All Students) ⁽⁴⁾	Start Class: Icebreaker	Start Class: Icebreaker	Start Class: Icebreaker	Start Class: Welcome Parents!	Explain TM Principles: ESO , SSR , MRS , OOPS , 4P's ; NO chitchatting, NO cell phone playing! SSR : Short & Sweet & Relevant; MRS : Mutually Respect & Support
9:10	Sample Meeting Continued	Start TM Class Meeting	Start TM Class Meeting	Start TM Class Meeting	Start " <u>Class Showcase</u> "	ESO : Equal Speaking Opportunity for all students. Each students must deliver TWO planned speeches!
9:20	Sample Meeting Continued					(1) Deliver the FIRST speech! OOPS : Only One Person Speaks!
9:50	Break	Break	Break	Break	Break	Back on time!
10:00	Prepare Room, Start Class Meeting	Focus of the Week,	Guest Speaker w/Focus 2,	Focus of the Week,	Continued	(2) Set each student's baseline. Know expectations.
10:30	Class Meeting Continued				Select " <u>Program Showcase</u> " Representatives (SP, SE, TTSP) and a Graduation Speaker	(3) Explain Officers' duties; explain Parliamentary Procedure.
10:50	Break	Break	Break	Break	Break	Back on time!
11:00	Conduct Class Officers Election ⁽³⁾	Class Meeting Continued	Class Meeting Continued	Class Meeting Continued	Conduct " <u>Program Showcase</u> " followed by "Graduation Ceremony" ⁽⁸⁾	(4) Explain Meeting Agenda & Demo Meeting Roles (5) Class #1 students conduct Program Showcase .
11:45	Review Role List, Q&A ⁽⁶⁾	Review Role List, Q&A	Review Role List, Q&A	Review Role List, Q&A	Followed by "Graduation Party" 98	(6) Ensure ESO! Explain Speech Topic Selection.
12:00	End Class ⁽⁷⁾	End Class ⁽⁷⁾	End Class ⁽⁷⁾	End Class ⁽⁷⁾	" Lunch Party " ⁽⁹⁾ (to 1:30 PM)	(7) Officers lead students to put rooms back to original state! (8) Class #3 students conduct Graduation Ceremony.
Focus of Week	Get Acquainted & Get Started	"Speech Organization" (YLP P19-22)	"Your Body Speaks" (YLP P27-29)	"Voice & Words" (YLP P30-33)	Parent Review, Student Feedback*	4P's : Plan, Prepare, Practice, Punctual! (9) Conduct Student Survey.

