



CITIZENS FOR BETTER
COMMUNITY
華人權益服務社

CBC SUMMER INTERNSHIP PROGRAM

Offering Local Chinese American Youth:

- Communication and Leadership Skills Development
- Exposure to the Legislative Process (Federal, State & Local)
- Practical Work Experience
- Opportunity to Work with Legislators to Help Our Community
- Opportunity to get Recommendation Letter for Future College and/or Job application.

Qualifications:

1. Chinese American, 16 years or older as of June 1st, 2018
2. High school Junior or Senior student
3. Resident of the East Bay Tri-City Area
4. Members of CBC Preferred. Priority consideration will be based on seniority of CBC membership.
5. CBC Toastmaster Youth Leadership Program experience preferred

Requirements:

1. Must be able to work 3 to 6 hours a week (total of at least 60 hours during the summer)
2. Must be able to make a 3 - 5 month commitment (to be negotiated with local government agencies or legislative offices)
3. Must write an essay describing your experience at the end of the internship
4. Must attend the interview process in Late April 2018 (place TBD)
5. Must be able to take one Saturday (half day) training class in Fremont; date to be determined (between 5/14 to 6/11/2018). CBC will pay for the training expense.
6. Must be available to meet for orientation and one mandatory meeting during the summer for Interns' Progress Report at CBC summer BBQ event.
7. Must have reliable transportation to/from designated internship office



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At the End of the Program, You Will Receive:

- Community Service Learning Hours
- Certificate of Completion awarded from both CBC and the Internship Office at the Annual CBC Interns' Appreciation Luncheon in November/early December 2018.
- Possible Recommendation Letter from an Elected Official

The office assignment will be done after the interview at CBC's discretion. If you are interested in participating in this program, please contact Charles Liu, CBC President, **after you carefully read through the *Information, Application and Waiver***, by phone at 510-938-6668 or via e-mail at Charlesliu1200@yahoo.com.

Complete the application form (available on the CBC Web Site: www.cbcsfbay.org) and mail to

Ms. Kathy Jang
CBC Summer Internship Program
P.O. Box 1
Fremont, CA 94537

Application packet must be received by 03/30/2018